

## **Titans Water Polo Executive Team Monday, January 17, 2005**

On-deck classroom, Nepean Sportsplex

Present: Pierre Tremblay, President  
Douglas Hodgson, Finance Director  
Carolyn McGill, Registrar, Secretary  
Rosemary Bickerton, Facilities Coordinator

Call to order at 8:10 p.m.

### **1. Review of Agenda**

### **2. Status Reports and Other Business**

#### **Head Coach**

*Information/Discussion:* David has sent strategic planning information to coaches and invited them to the January 23 session. He has also invited individuals who are interested in the Teen Polo and Senior Water Polo proposals.

*Completed Action:* Obtain more information on status of Girls Youth Team Coaching situation.

*Information/Discussion:* Families of the youth girls team seem satisfied with the proposal. All youth girls practices for January are covered. There will be extra costs for replacement coaches and NLS pool staff when Alison misses one of her regular practices.

*Action:* In February, the Executive will review additional coaching expenses incurred in January, and discuss revisions to Alison's contract.

*Information/Discussion:* Registrations for the second team at Walter Baker remain low.

*Decision:* Deanna Barry will cancel the second ILWP team at Walter Baker if there are not at least 12 registered members by Wednesday, January 19.

*Information/Discussion:* DDO had expressed interest in sending two teams to the Cadet Titans Cup, but they have since declined the invitation. The Hamilton WP club has contacted the Titans about the event.

*Action:* Doug will contact Hamilton coach Quinn Fairley to provide registration information.

*Action:* David will email participating teams and link to Doug, copying Biljana.

*Completed Action:* David will contact Ross Macdonald about the Ontario Co-ed Provincials.

*Information/Discussion:* The entry deadline for the Ontario Bantam Co-ed Provincials has been extended to February 23; and OWPA is considering making it a 2-tier tournament. The Titans plan to send 4 teams: A and B teams in the competitive division and balanced teams in the second tier. David will announce rosters after the Bantam Titans Cup.

*Completed Action:* Pierre will contact Blake about whether the Titans Cadet boys will enter the Youth provincials.

*Information/Discussion:* The Cadet boys are not entered in Ontario youth provincials. Also, Academy teams will not compete in bantam or cadet Quebec provincials, with the possible exception of the Sharks.

*Information/Discussion:* The next Team Ontario youth camp will be held March 25-27. David would prefer to hold it locally at the CEGEP. The Executive does not object. However, the Executive is concerned about the amount of time that Titans volunteers are asked to give to this OWPA activity, much of it on short notice.

*Action:* Pierre will write to Darren Ablett and Ross Macdonald of the OWPA to affirm our club's support for provincial programs; and our expectation that there be reasonable limits and advance notice of the nature and amount of work Titans volunteers may be asked to provide.

*Action (carried forward):* Pierre and Doug will meet with David to clarify criteria for his bonus.

*Information/Discussion:* Preliminary discussions will take place through email.

### **President**

*Information/Discussion:* Biljana Pavicevic has informed the Executive that she has taken a new job in Toronto. She will remain on the Executive and stay in touch through email, but she will not be able to attend meetings.

Candidates for vacant Executive and volunteer positions may be identified at the strategic planning session on January 23.

### **Competitive Program**

*Completed Action:* Pierre will consult with managers to see if they have any questions about Executive decisions or club policies.

*Information/Discussion:* Pierre is meeting with managers on February 7, 2005 at the Sportsplex, 7:00-8:30 p.m.

### **Registrar**

*Completed Action:* Carolyn will obtain a roster from Alison.

*Information/Discussion:* Rosters for youth provincials have been submitted to OWPA.

### **Treasurer**

*Information/Discussion:* Doug and Pierre had a working session with the bookkeeper on January 14 to allocate deposits and disbursements for 2003-04, as the auditor required.

*Decision:* The issue of rebates from 2003-04 will be reviewed on a case-by-case basis.

*Action (carried forward):* Doug to verify how the rebates were accounted for with our bookkeeper.

*Action (carried forward)* As soon as possible, Doug is to start producing a report tracking actual/committed expenditures against budgeted expenditures.

## Facilities Coordinator

*Completed Action:* Rosemary will provide in writing to Executive and coaches information on the NLS requirements at each pool; and about how each pool bills for NLS requirements.

*Information/Discussion:* Rosemary's email "Lifeguard Requirements 2005" summarizes this information, as well as her current knowledge about NLS certifications and completed skills checks for Titans coaches. Several coaches are due for re-certification.

*Action (carried forward):* Pierre will write to coaches about insurance coverage and minimizing exposure.

*Action Item (carried forward)* Pierre to contact Ottawa U pool supervisor to confirm their new requirements

*Action:* Rosemary will contact Tek Ma of the Sportsplex about the number of people that can participate in a skills check session.

*Information/Discussion:* On January 16, ILWP League Night, the girls house league and Academy enhanced training had shared the Sportsplex pool. David confirmed there had been some confusion over allocation of pool space, but it was brief. Girls house league games coinciding with ILWP League Night at the Sportsplex was a one-time circumstance.

*Information/Discussion:* The Titans have a firm contract for U. of Ottawa pool time on Sunday that is currently unused. The University has agreed not to charge for a lifeguard. The cost is somewhat mitigated by the fact that, without it the club would be in a higher rate category, based on total hours of use.

*Information/Discussion:* Titans regular pool hours are still booked during the week of March school break.

*Action:* Rosemary will speak to David about this.

## ILWP

*Completed Action:* Pierre will ask Deanna to send the ILWP schedule to Rosemary; and also to the webmaster.

*Information/Discussion:* The schedule is on the web-site. Rosemary does not post regular ILWP events.

## Titans Cup

*Information/Discussion:* Organization of the event is on track and it is expected to go well.

## 3. Old Items

### Strategic plan for next four years

*Completed Action:* Rosemary to book a room for a session.

*Information/Discussion:* The session will be in room 3103 at Carleton U. sports facility, 11 a.m.-3 p.m., Sunday, January 23, 2005. The club will provide lunch for participants.

Pierre has invited managers, additional parents at the suggestion of Executive, and other interested stakeholders. David has invited coaches.

*Action (carried forward):* David to hold a brainstorming session with coaches and provide the results to the Executive.

### **Shoulder Injury Prevention Clinic**

*Decision:* Drop as an action item.

### **March Break Camp**

*Information/Discussion:* There is no now available pool time to hold a camp at the Sportsplex during March break. Options may be explored after Deanna Barry reports from her discussions with Sportsplex staff and the diving club.

### **Policy – parents joining athletes in the water**

*Action (carried forward):* Pierre to draft a policy

### **Session on Bullying**

*Action (carried forward):* Pierre will find a volunteer to coordinate the sessions. Rosemary will firm up specific dates and times.

### **Session on Club Vision**

*Completed Action:* Pierre to ask David to do an information session for parents.

*Information/Discussion:* David is meeting Academy parents on Sunday, January 23 to discuss vision and tournament plans.

### **Titans' Code of Conduct**

*Action (carried forward):* Pierre to produce an updated version of the Code of Conduct

### **Water Polo Contributions**

*Information/Discussion:* Doug is in the first stages of drafting a proposal. The Executive discussed issues related to the proposed new structure.

*Action (carried forward):* For the next regular Executive Meeting, Doug to prepare a proposal for a new structure to handle WPC contributions assigned to support club development. Doug will seek professional advice to help develop his proposal. He will also provide the Executive with usage numbers related to Water Polo Accounts.

*Action (carried forward):* Doug to write a letter to the club members informing them of the decision going forward

## **4. New Items**

### **Bus Pick-up/Drop Off Points for Tournaments**

*Information/Discussion:* This item will be discussed at the upcoming manager's meeting.

### **Commitment to Team Accommodations**

*Information/Discussion:* Sharon Lapins has been satisfied with the service provided by Team Accommodations. If the Titans signed an exclusive agreement with them, TA will provide larger rebates.

*Decision:* Review the situation next season.

### **Booth at Ottawa Parents Show**

*Information/Discussion:* Trillium may pay for a Titans booth at the show (April 1-3). Deanna reports it is a busy show, with the right demographic to recruit for ILWP. Two concerns were mentioned: the dates coincide with Bantam Provincials, and there would be lots of competing programs with professional displays.

### **Public Relations**

*Information/Discussion:* Four Titans athletes participated at the youth Pan American games in Mexico. There was local coverage of the silver-medal winning Canadian teams, but it did not include mention of individual Titans who distinguished themselves as top scorers and MVP. The Executive noted that the club needs a better infrastructure for public relations.

## **5. Items to Be Brought Forward**

**(BF – January 05)** Doug and Carolyn to propose a revision of registration administration

**(BF – February 05)** New Titans official swimsuits

**(BF – June 05)** Executive to arrange an NLS recertification session for all its coaches in Oct. 05

**(BF – June 05)** Minor Capital City of Ottawa Grant (bring forward – June 05)