

Titans Water Polo Executive Team Tuesday, January 17, 2006

On-deck classroom, Nepean Sportsplex

Present Pierre Tremblay, President
 Carolyn McGill, Communications/Secretary
 Hurd Stein, Competitive Program Director
 Nicole Le Saux, Special Events Director
 Paul Massel, Facilities Director
 Deb Wilson, Registrar
 Ed Sennema, Finance Director

Call to order at 8:05 p.m.

Review of Agenda

Reports

President

1. Fundraising

Information/Discussion: 67's ticket sales will continue for at least two more weeks. There will be a pick-up for *Ink a Dream* at the Titans Cup. The fundraising committee will consider organizing an event with lifestyle speaker Linda Duxbury after the Cadet Titans Invitational in February.

2. Agreement with Aquam

Information/Discussion: Negotiations for Aquam's sponsorship of the Titans Cup are underway. Aquam is considering contributing \$100 and 2 sets of caps (\$400 value); and additionally providing a 30-35% discount to the Titans for the next year. Aquam's sales at the Titans Cup would not compete directly with club merchandise sales.

3 Summer Water Polo School

Information/Discussion: Pierre Fiset proposes to hold a summer school for athletes born in 1991 or later. Members agreed to invite a more detailed proposal.

4. Provincial Sports Organization Council

Information/Discussion: Deanna Barry will represent the Titans to this organization, which represents the collective interests of PSOs and seeks to strengthen sport in Ontario. Related to this initiative is a new instant lotto "to support Ontario amateur performance athletes, fund high performance-related programs and services as well as ACTIVE 2010, Ontario's sport and physical fitness strategy".

5. Tournament Policy

Information/Discussion: Dual pick-ups and drop-offs (east and west ends) have been running well.

Action: Pierre to revise the tournament policy to encourage this practice.

Registrar

Information/Discussion: The Registrar's written report is attached.

Completed action: Deb provided Pierre and Hurd with a list of all Provincial and National tournaments, with related deadlines.

Completed action: Deanna incorporated the PIPEDA consent into the ILWP registration forms, starting with winter registration.

Completed action: OWPA has confirmed that athletes are covered by insurance as soon as our club has their completed paperwork in hand.

A small number of ILWP athletes still have not completed PIPEDAs, so the WPC database accounting of fees is not correct. The Titans will submit OWPA registration fees based on actual numbers.

Additional points of discussion:

- Next year, coaches' registration paperwork will accompany their contracts
- Deb will contact Jason Sterne about whether he wishes to register a team in Senior provincials through the Titans
- Deb will write to the head coach, team coaches and team managers to remind them that they must make their own entries to Quebec Provincials.

Action: As input to the Finance Director's cash flow report, Deb to begin tracking monthly ILWP and competitive registration numbers; including any ILWP transfers to the competitive program by date.

Action: Deb and Doug to develop a transfer package for new athletes moving to the competitive program partway through the season (from ILWP or from outside the club).

Competitive Program Director

1. Meeting with Head Coach

Information/Discussion: Pierre and Hurd reported on their January 11 meeting with David. The criteria for the Head Coach's bonus are agreed as follows:

- The actual amount of the bonus will be determined by the Executive in June, at which point both the club's ability to pay for a bonus and the Head Coach's performance against the performance criteria defined below will be taken into account.
- Performance criteria for payment of bonus
 - Development of a structured program for water polo athletes beyond the Youth age (does not necessarily have to be managed by the Titans but transition from the Titans program to this new program should be smooth and almost seamless)
 - Development of a proposal for a program targeted at "special needs athletes" of all ages for the 2006-07 season. Some of the options to be considered include making this program available only upon invitation by the Head Coach and

charging additional fees for this program. This program is meant for athletes who have the skills or have the potential to become elite athletes.

- o Start producing a set of documents that contain the information shared by the Head Coach with his team as part of the mentoring program. These documents will be the start of an end-to-end package that the club will use to train and guide its coaches and athletes. It is not expected that this initiative will be completed in the 2005-06 season but the overall structure of this end-to-end package should be identified and a number of sections should be at least partially filled.

Pierre and Hurd will make a presentation to team coaches about the coach training and mentoring aspects of the Titans' competitive program.

2. Update on Older Athletes Task Force

Information/Discussion: David has sent a letter to the stakeholders of the proposed senior water polo organization in the National Capital area.

3. OWWPL

Information/Discussion: The 2006 Ottawa Women's Water Polo League started on January 16 with six teams. The Titans have entered two balanced teams of Cadet and Youth girls.

Action: Hurd to confirm the fee structure for OWWPL.

4. Second Coach for the Nessies

Information/Discussion: Patrick Bickerton has expressed interest in this position.

5. James Worrall Award

Information/Discussion: The Head Coach has nominated Alex Moggridge for this award, administered by Sport Alliance Ontario and the Provincial Sport Organization Council to assist athletes by providing a contribution to their training expenses.

6. Coaching Ethics Qualification

Action: Hurd to remind David to look for opportunities for Titans' coaches who are missing their ethics qualification to take the ethics course before 2006 Nationals.

7. Caps for Tournaments

Information/Discussion: Team managers and coaches need to be reminded that caps must be returned to the locked cage at the Sportsplex after each competitive event.

8. Team Managers Meeting

Information/Discussion: A meeting is not required at this time. The action item is deleted.

Finance Director

1. Break Even and Cash Flow Report

Action: As input to the cash flow report, Paul to provide Ed with a monthly forecast of pool time and pool cost actuals to date, for both the ILWP and competitive programs.

2. 2004-05 Financial Year

Information/Discussion: From his most recent review of the figures, Ed now believes the club came close to breaking even in 2004-05. The 2004-05 financial year is ready to go the auditor (Bruce Deep).

3. Current Financial Year

Information/Discussion: The competitive program now has fewer than 110 athletes, the number used in the budget. Cash flow is low, due to the purchase of Turbo swimsuits.

Treasurer's Report

Information/Discussion: The Treasurer's email report is attached.

The new refund formula is finalized and has been successfully applied.

Members could not reach consensus on a proposal to pay private driver gas costs for tournaments on a per kilometer basis. The current practice of reimbursing drivers based on their receipts for gas consumed remains in place.

ILWP

Information/Discussion: The Coordinator's written report is attached. ILWP has a new League Night schedule for seven teams, and finishes a half hour earlier than in the fall.

Action: Paul to move start times for competitive team practices on Sunday evening so as to save a half hour of overall pool time.

Hull Aqua-Polo has some interest in participating in the ILWP League Night in the future. The club was not able to find a coach for Sunday nights in the short term.

Pool time at Sawmill Creek formerly used for ILWP is to be used for a proposed Teen Polo program, which has 7 participants registered to date.

Special Events

1. Titans Cup

Information/Discussion: Everything is in place for this event. The budget is similar to last year, and Nicole forecasts a similar surplus. \$2125 has been collected from sponsors; more is expected. Nicole and Pierre have confirmed that the shot clocks function properly.

Recommended that for next year the Titans obtain updated club contact emails from the OWPA; also post the tournament invitation on the Titans' web site and on OWPA's web site.

Recommended that next year there be stronger efforts to ensure parents of older athletes take part in Titans Cup fundraising.

2. Cadet Invitational

Information/Discussion: Everything is in place for this event.

3. March Break Camp

Information/Discussion: Deanna is working to confirm pool time.

4. Summer Camp

Information/Discussion: Deanna and David have begun discussing program enhancements.

Action: Nicole to ask David about his availability during Summer Camp week; and also who will be the special guest.

5. Bantam Provincials

Information/Discussion: The Executive proposed that the Dolphins team be in charge of organizing this event.

Communications

Information/Discussion: John Chinneck and Carolyn are moving ahead with re-design of the web site.

Numerous parents have been unable to access the Titans web site recently. This problem is limited to those individuals who use Rogers as their Internet Service Provider. The President has raised a support ticket with Rogers to try and have this problem resolved.

Facilities Coordinator

Information/Discussion: Pierre Fiset, Alison and Robert now have updated NLS certifications and pools have been informed. Pool orientations are outstanding.

Action: Paul to write to the City recreation department to confirm the information in a notice about an unbudgeted 2% increase in pool fees. Paul to also confirm whether this increase is also meant to apply to NLS fees.

Outstanding Action Items

1. Paul to seek a second opinion on a new auditor for 2005-06
2. Hurd to organize sessions on drug use, and ask Guy Tanguay to get Health Canada brochures for all members of the competitive program.
3. Hurd to provide a consolidated tournament plan for all teams
4. Hurd to track NLS, First Aid, CPR qualifications, pool orientations for coaches
5. Pierre to draft policy on wearing goggles in ILWP
6. Hurd to bring forward a detailed plan for partnership building related to the proposed new water polo association.

Items to be brought forward

1. **(BF – September 06)** Organize a session on bullying for competitive program members
2. **(BF – September 06)** Organize a session on healthy lifestyles for competitive program members

Titans Water Polo
Registrar's Report as of January 17th, 2006
Submitted by Deb Wilson, Registrar

Registration Summary:

1. Two new ILWP athletes have joined the Barracudas. One is registered, other sending in paperwork. One Shark left the Titans. Total competitive athlete membership now stands at 108.
2. All competitive coaches are registered in the WPC database.
3. Ross of OWPA indicated that he recently learned that athletes are covered from the insurance point-of-view if we have their completed forms. Registration into the database is not mandatory for insurance coverage.
4. Have registered 10 teams for Ontario Provincials. Are we going to have a team in the Senior division?
5. Time for teams to commit to the Nationals to get the early-bird rate. Cadet Girls will likely send one team, I need to contact managers and coaches for other teams. Deadline is February 1st at noon for early rate. Final entry deadline for all teams is March 1.
6. Quebec Provincials – getting some questions. Someone needs to be in touch with the Quebec Association to find out about entry possibilities.

Action Items from Last Meeting:

1. Provincial and National tournament Schedule
Have done this – attached
Should this be sent to anyone besides Hurd? Might be a bit confusing for managers or coaches.
2. Registration without PIPEDA – Deb to draft an email
I have not done this yet. PIPEDA forms continue to trickle in. Not as concerned about this now that I know athletes are protected with submitted paperwork (see item 3, above).

ILWP Report to Executive January 16, 2006

2006 ILWP Winter/ Spring Program

- ILWP Winter/ Spring session kicked off the week of January 9, with the first league night occurring on January 15.
- As of January 16, there are 110 registrations confirmed for this session so far, and quite a few calls/ e-mails coming in about possible new registrations. They are encouraged to try it out and then register. Registration is broken down as follows:
 - Walter Baker- 18
 - St-Laurent- 12
 - Ray Friel- 9
 - Pinecrest- 17
 - Orleans- 18
 - Goulbourn- 21
 - Brewer- 15
- We have 45 females and 64 males. Age breakdown is 17 born in 1992; 23 born in 1993; 22 born in 1994; 24 born in 1995; 12 born in 1996; 9 born in 1997; 2 born in 1998.
- Twenty players did not return after the fall session (3 of these moved to Academy in late fall; 4 + will return after the ski season; 4 from the SJCC closure were not able to move to another location; 3 from the Sawmill Creek closure were not able to move to another location; 2 others who paid full year in the fall were refunded for the fall/ winter session at their own request and may try it out again next year).
- With 110 registrations for winter/ spring, this meets our target registration for this session. With decreased costs as a result of the folding of Sawmill Creek and SJCC teams, this will help the ILWP budget considerably.
- Hull had considered entering a team in the ILWP Sunday night league play on a regular basis, but was unable to secure a coach, so had to cancel. As a result a new 7-team game schedule was created- many thanks to Pierre Tremblay for his hours of work over a weekend to create this!
- A newsletter/ Sunday Night League Schedule/ ILWP Rules package was distributed last week in hard copy via the practice pools.
- About 30 Ottawa 67s tickets have been sold to date through the ILWP program. Parents were notified through the ILWP newsletter in the fall, and tickets were on sale the final ILWP league night of the fall session and the first one of the winter/ spring session.
- ***Executive: still waiting for a policy to be drafted on use of goggles. This should perhaps be run by a lawyer, as it involves liability.***
- ***Executive: still waiting for a policy to be drafted for late registrations and for refunds (the refund issue came up a few times this fall).***

Teen Polo Program

- Program was launched on Friday, January 13.

- Coed program for teens born 1989-1991, starting January 27. Cost is \$160 for 14 weeks of practices. Pool time is Friday evenings, 6:30-8pm at Sawmill Creek. Aaron Kennedy will coach.
- Brochure was e-mailed to ILWP alumni from last four years who are born in 1989-1991, as well as to current ILWP and competitive families, asking if they know anyone interested.
- As of January 16, there are 7 registrations confirmed (four males and three females).
- Also many replies from ILWP parents responding that this is a great initiative, long-overdue, and that they hope it will be around when their son/ daughter graduates from ILWP.
- Still to be completed are lesson plans (David Hart in consultation with Aaron) as well as nets (David working on this).
- The cost took into consideration rental fees, coaching honorarium, OWPA registration, coordinators time, cost of ILWP and adult rec programs.
- At this point, no definite plans for any games or scrimmages, although Aaron would like to consider scrimmages with Hull, or perhaps entry into a couple of day-long B-level tournaments/ games in Montreal.

Camps Report

- **Holiday Camp** went ahead over the Christmas Break, with a focus on shooting. Was intended to be boys-only but it was opened up to girls as well due to low registration. We recruited four goalies and invited them to participate as the live targets for shooting. Jerry Tesanovic was the head coach, assisted by Joel Primeau (ILWP coach at Ray Friel). Marc Tanguay, Stefan Pavicevic and Phil Sonea volunteered as assistant coaches to do one-on-one work with players and for shooting demonstrations. There were 22 players (6 females and 16 males), generating \$750 in revenues. Final budget will be complete as soon as the rental contract is in from NSP. Anticipating a net surplus of about \$250.
- **March Break Camp: Paul Massel:** Need to get pool time confirmed for **March Break Camp, March 14, 15, 16, 6:30-10pm, sections 6 and 7**. Last year Jim moved his public swims successfully to the shallow end, and it worked well for everyone). Will create budget once hours and contract confirmed.
- **Summer Camp:**
 - **Paul Massel:** Need to get pool time confirmed for Summer Camp ASAP. Target is to have brochure ready in time for Titans Cup and we can only do so if we know the pool time.
 - Deanna to have a discussion with David Hart regarding potential guest speakers, coaches, activities, etc. Draft program will be presented to Nicole LeSaux and Pierre Tremblay.

Respectfully submitted, Deanna Barry, Program Manager

Treasurer's Report for The Executive Meeting of January 17 2006

- The 2004-2005 year has been compiled and will shortly be at the Auditors.
- The accounts for the 2005-2006 year have been agreed upon and figures for the current year will be entered following this chart of accounts. This chart of accounts is what will be used for future audits as well.
- The use of expense forms for Tournaments is working well.

Point to be discussed

Gas allowance for tournament drivers.

In the past drivers were reimbursed based on their submitting gas receipts. This entailed team managers following up on drivers to obtain the receipts. Sharon has asked that a formula be used to calculate a reimbursement for the drivers. Distances covered would be based on past knowledge and would cover the shuttling that some drivers due to accommodate the team during the tournament. Sharon is suggesting .20/kilometer. I think to move in this direction would be easier on all those involved but would result in no receipts being handed in and could be problematic during the audit. I have asked the bookkeeper and Tanya feels that to go the route of an allowance is acceptable with exec approval but receipts are still a must.

Doug