

Titans Water Polo Executive Team
Monday, January 31, 2005

On-deck classroom, Nepean Sportsplex

Present: Pierre Tremblay, President
Douglas Hodgson, Finance Director
Carolyn McGill, Registrar, Secretary

Call to order at 8:05 p.m.

1. Review of Agenda

2. Status Reports and Other Business

Head Coach

No report available.

Completed Action: Hamilton teams replace DDO teams on the Cadet Titans Cup schedule.

President

Action (outstanding): Pierre to write to Darren Ablett and Ross Macdonald of the OWPA to affirm our club's support for provincial programs; and our expectation that there be reasonable limits and advance notice of the nature and amount of work Titans volunteers may be asked to provide.

Action (outstanding): Pierre and Doug to meet with David to clarify criteria for his bonus

Information/Discussion: Pierre and David have had a preliminary discussion to identify potential areas. One of these ideas is being developed for further negotiation.

Treasurer

Information/Discussion: Tanya, the bookkeeper, contacted the auditor with the results of the January 14 working session, but he has been away.

Action: Pierre will contact the auditor to request action on our file.

Action (carried forward): In February, the Executive will review additional coaching expenses incurred in January, and discuss revisions to Alison's contract, if necessary.

Action (carried forward): As soon as possible, Doug is to start producing a report tracking actual/committed expenditures against budgeted expenditures.

Action: Doug will ask Tanya for a complete chart of accounts.

Registrar

Information/Discussion: Registrations for Youth and Cadet Ontario provincials are complete. The deadline for Bantam Coed provincials has been extended, and OWPA is considering a two-tier structure.

Information/Discussion: Two former members of the Titans competitive program have expressed interest in returning for practices only; and coaches have given approval.

Decision: In consideration of extenuating circumstances in each case, the Executive will make special, one-time offers to these athletes.

Action: Doug will reply to the families.

Information/Discussion: Carolyn's proposal to recruit new Executive members was approved in principle.

Facilities Coordinator

No report was available.

Completed Action: Pierre will write to coaches about insurance coverage and minimizing exposure.

Action Item (dropped) Pierre to contact Ottawa U pool supervisor to confirm their new requirements

Action (carried forward): Rosemary will contact Tek Ma of the Sportsplex about the number of people that can participate in a skills check session.

Action (carried forward): Rosemary to talk to David about pool requirements for March Break camp.

Information/Discussion: Adult Recreational Water Polo starts this week at the University of Ottawa pool. As this is a Titans Water Polo program, the additional pool time may put the club in a different usage category.

Action: Rosemary to contact University of Ottawa about the impact on our contract.

ILWP

Information/Discussion: The second team at Walter Baker pool did not get the required registrations and was cancelled.

Titans Cup

Information/Discussion: The event made money. A full report will be available soon.

3. Old Items

Strategic plan for next four years

Action: Pierre will contact Clem about the possibility of holding a session on February 13.

Information/Discussion: Pierre has a volunteer interested in being on the sub-committee for the establishment of formal Volunteer Positions.

Action: Pierre will write a letter to the membership about this initiative.

March Break Camp

Action: Rosemary to inform the Executive about pool time available for the camp.

Policy – parents joining athletes in the water

Action (carried forward): Pierre to draft a policy

Session on Bullying

Action (carried forward): Pierre will find a volunteer to coordinate the sessions. Rosemary will firm up specific dates and times.

Youth Women at the Junior Provincials

Information/Discussion: Alison and the Titans youth women won the provincial championship.

Action: Pierre will contact media volunteers about publicizing this accomplishment.

Titans' Code of Conduct

Action (carried forward): Pierre to produce an updated version of the Code of Conduct.

Water Polo Contributions

Completed Action: Doug sought professional advice related to a new structure to handle WPC contributions assigned to support club development. He shared this advice with the Executive, as well as usage numbers related to Water Polo Accounts.

Information/Discussion: The Executive discussed a new option for re-structuring the program.

Action: Doug will seek an auditor's advice about this proposal. He will also contact Water Polo Canada to clarify which club costs may be covered by the club development grant.

Decision: Cheques submitted to meet the January 15 contribution deadline will be returned to club members. The new program structure will be introduced in the fall of 2006.

Senior Men's and Women's Teams

Action (carried forward): Pierre to contact Andras and Alison to ensure that they do not use the Titans name when participating in the Senior leagues

Rebate for Non-returning athletes

Action (carried forward): Doug to verify how the rebates were accounted for with our bookkeeper.

Booth at Ottawa Parents Show

Information/Discussion: Trillium funding may cover the cost, which would minimize risk to the club. This option won't be available in future years.

Decision: If there is a club volunteer to coordinate this initiative, the Executive will consider it.

4. New Items

Parks and Recreation Ontario – possible nomination

Information/Discussion: The Titans may be nominated for this award as an organization that has demonstrated great growth.

Registration in Quebec Provincials

Information/Discussion: Several Titans teams are interested in participating in Quebec Provincials.

Action: Carolyn will coordinate club communications with the FWPQ.

Participation in Tier 2 Open Women's National – potential Trillium funding

Information/Discussion: Trillium funding may pay for some pool time for a Titans Senior women's team.

Action: Pierre will ask Nancy for clarification on this point.

Sport Events Congress 2005 – April 6-8 at the Westin

Information/Discussion: Pierre has received information about this event.

City of Ottawa Civic Appreciation Awards

Information/Discussion: Deanna Barry has agreed to handle the Titans' submission.

Titans Official Swimsuits

Decision: The club will maintain the current design.

Adjourn: 9:20 p.m.

Next meeting: Monday, February 14, 2005, 8 p.m.

5. Items to Be Brought Forward

1. **(BF – April 05)** Doug and Carolyn to propose a new set of registration policies
2. **(BF – June 05)** Executive to arrange an NLS recertification session for all its coaches in Oct. 05
3. **(BF – June 05)** Minor Capital City of Ottawa Grant (bring forward – June 05)
4. **(BF – August 05)** Consider formal commitment to Team Accommodations