

Titans Water Polo Executive Team Wednesday, April 26, 2006

NLS Classroom, Nepean Sportsplex

1. Pierre Tremblay, President
2. Cathie English, ILWP Director
3. Nicole Le Saux, Special Events Director
4. Paul Massel, Facilities Director
5. Carolyn McGill, Secretary/Communications
6. Doug Hodgson, Treasurer
7. Hurd Stein, Competitive Program Director
8. Deb Wilson, Registrar

Call to order at 8:00 p.m.

1. Review of Agenda

2. Reports

President

1. Fundraising

Information/Discussion:

- Trillium Fund – Pierre and Chris Dodd will get feedback on club priorities from local Trillium coordinators before proceeding to write the proposal.
- Communities in Action – This is short-term funding, with a faster approval process, and may be appropriate for one or more of our objectives.
- Lottery – This will take place soon, once the administrative details are worked out. Revenue will go towards 2006-07 competitive program costs. Through discussions about the lottery, Pierre learned that the City of Ottawa is holding \$250 in trust for the Titans.
- Linda Duxbury presentation – This is deferred to the fall.
- HBC Run for Canada – Information about this run to support amateur sports will be referred to teams for their fundraising.
- Sponsorship information package – Pierre will circulate his draft PowerPoint presentation to Executive members for feedback. Hurd has contacts who can give informed input on marketing strategies and on appropriate support levels for the Titans' various programs.

2. Promotional Opportunities

Information/Discussion: Deanna Barry is following up on an invitation to introduce water polo to primary schools, sponsored by Kid Zone.

3. Succession Planning

Information/Discussion: Pierre will send out a general distribution email to recruit new Executive members soon. Jean-Philippe Caron entered the meeting at this point. He was introduced to members and briefly reported as Tournament Coordinator for the Bantam Provincials.

4. Ontario *Quest for Gold* Funding

Information/Discussion: Some funds from the new provincial sports lottery have already come to the Titans. Busses to the Ontario Winter Games were paid for by *Quest for Gold*. Recently, individual athletes received grants after having been nominated by the Ontario Water Polo Association, with input from our Head Coach.

Action: Pierre to contact Ross Macdonald of the OWPA to learn more about this funding program.

Competitive Program

1. Athlete Placements for 2006-07 Season

Information/Discussion: Hurd reported that he and David are working on letters of invitation to go out late in the season, indicating the head coach's assessment of the most appropriate team placement for each individual athlete in 2006-07. Executive members reviewed drafts and provided feedback.

2. Coaching Assignments for 2006-07

Information/Discussion: Hurd outlined some of the issues. He will obtain a proposal from David and present it to the Executive.

3. Head Coach Bonus

Action: Hurd to remind David Hart of action items tied to the payment of his 2005-06 bonus.

Facilities

1. Pool Bookings for 2006-07

Information/Discussion: Paul reported that he recently completed the application to the City for pool time allocation, and provided an overview of the details. He has requested an increase in hours for practices, as well as earlier time slots. The City will respond in late May or early June, after which all aquatics clubs will take part in a pool allocations "trading" session. Paul has also requested pool time for Stay in Shape, Academy Intake, Christmas camp, the Titans Cup, the Titans Cadet Invitational, Bantam Provincials and a Cadet Nationals. Nicole asked Paul to request time for a March break camp in 2007. Pierre noted that bids for Nationals are due June 7. Paul will try to book Boys and Girls Game Days back to back on Saturdays at the University of Ottawa. He will ask the University about parking tickets for Titans' members.

2. Shot Clocks

Decision: Batteries won't be replaced. In future, the shot clocks and the electrical cords will be secured so as to ensure the clocks can't fall into the water.

ILWP

Information/Discussion:

1. Deanna Barry submitted a written report on ILWP and Camps, which is appended to these minutes.

2. Academy Intake

Information/Discussion: Aloysia Pinto has volunteered to coordinate the program. David Hart has provided her with a list of candidates, and Aloysia is drafting a letter of invitation. There will be 12 sessions over four weeks.

Special Events

1. Summer Camp

Information/Discussion: Nicole reported that there are 49 registrations so far, including 19 cadet and 2 youth athletes.

2. Awards Banquet

Information/Discussion: The venue and caterers are arranged. Decisions on award winners need to be made in time for awards to be engraved. David, in consultation with team coaches, will propose athlete award winners; Hurd will bring the list forward to the Executive.

3. Stay in Shape

Information/Discussion: There is no budget as yet.

Action: Pierre to send Paul Hébert, the Stay in Shape coordinator, a list of coaches.

4. Bantam Provincials

Information/Discussion: As reported by J-P Caron, preparations are on track.

Registrar

Information/Discussion: Deb reported that she will post registration information and forms on the web site next year, to save on costs.

Finance Director and Treasurer

Information/Discussion: Doug reported that he is still working on the athlete welcome packages. Also, he and Ed are discussing how to alleviate the workload of the Treasurer's position.

Communications

Information/Discussion: Carolyn proposes to survey members about volunteer hours they give to the Titans. Executive members approved the plan.

Action: Pierre to learn more about screening procedures for volunteers.

Adjourned at 10:00 p.m.

Next Meeting: TBD

3. Outstanding Action Items

1. Paul to seek a second opinion on a new auditor for 2005-06
2. Hurd to organize sessions on drug use, and ask Guy Tanguay to get Health Canada brochures for all members of the competitive program.

3. Hurd to provide a consolidated tournament plan for all teams
4. Hurd to track NLS, First Aid, CPR qualifications, pool orientations for coaches
5. Pierre to draft policy on wearing goggles in ILWP
6. Hurd to bring forward a detailed plan for partnership building related to the proposed new water polo association.
7. Pierre to revise tournament policy to encourage East end and West end pick-ups and drop-offs
8. Paul to write to the City recreation department to confirm the information in a notice about an unbudgeted 2% increase in pool fees. Paul to also confirm whether this increase is also meant to apply to NLS fees.
9. As input to the Finance Director's cash flow report, Deb to begin tracking monthly ILWP and competitive registration numbers; including any ILWP transfers to the competitive program by date.
10. Deb and Doug to develop a transfer package for new athletes moving to the competitive program partway through the season (from ILWP or from outside the club).
11. As input to the cash flow report, Paul to provide Ed with a monthly forecast of pool time and pool cost actuals to date, for both the ILWP and competitive programs.
12. Pierre to consult David about how coaches might accommodate alumni drop-ins at practices.
13. Hurd to follow-up with David on the issue of competitions for the Cadet Boys B team.
14. Pierre to find a volunteer to coordinate the Academy Intake program.
15. Nicole and Paul to develop a policy on tournament chaperoning.
16. Ed and Doug to prepare a proposal for reducing the work required of the Treasurer.

4. Items to be brought forward

1. **(BF – September 06)** Organize a session on bullying for competitive program members
2. **(BF – September 06)** Organize a session on healthy lifestyles for competitive program members

ILWP Report to Executive April 24, 2006

2006 ILWP Winter/ Spring Program

- ILWP Winter/ Spring session is nearing the end. Final League Night is April 30 and final practices will be complete by May 12.
- Final registration is 123 for Winter Spring, broken down as follows:
 - Walter Baker- 18
 - St-Laurent- 14
 - Ray Friel- 11
 - Pincrest- 23
 - Orleans- 18
 - Goulbourn- 21
 - Brewer- 18
- A number of players rejoined the program in March at a reduced fee, following the ski season. A few players left in March to move to Teen Polo (our choice was to lose them or to allow them to move. It is likely that these players will rejoin Teen Polo in the fall).
- We have 47 females and 76 males registered. Age breakdown: 18 born in 1992; 25 born in 1993; 29 born in 1994; 24 born in 1995; 15 born in 1996; 12 born in 1997; 3 born in 1998. There were 20 new players in the winter/ spring session. The target for number of players was exceeded by 13 players (some may have been partial payments if they registered late).
- Sara Montpetit has been nominated by Deanna as the recipient of the first Nancy Snihur ILWP Volunteer Award, and needs to be approved by Exec. Deanna to provide Spirit Award winners (one per team) in time for the year-end banquet. ILWP coaches and team managers will identify these recipients.
- ***Executive: still waiting for a policy to be drafted on use of goggles. This should perhaps be run by a lawyer, as it involves liability. This will have to be in place by Fall 2006.***
- ***Late Registration Policy being developed by Doug, and will be brought to Exec for approval.***

Fall 2006 ILWP Planning

- The 2006/ 2007 ILWP fees were approved by Executive. The brochure for the 2006-2007 program is in final stages of design. Content and first draft have been approved by Pierre Tremblay. It will go to the Ottawa General Hospital printer this week. This year there will be one version of the brochure (useable for Fall and/ or the Winter/ Spring program), to cut down on the cost incurred by two print runs.
- For pool time, the same slots have been requested to the City of Ottawa by Paul Massel. Although there has been no confirmation, there is no indication that the times or days will change for fall. Ray Friel (not run by the City) will move to Thursday

- evenings from Fridays. The coach is supportive of this move, and most of the players are able to return in the fall with the new day (they will plan fall activities around it).
- The 2006-2007 ILWP calendar is in place, with start and end dates for each pool.
 - Coaches have been surveyed with regards to their intention to return next year. Deanna and David will work on recruitment and coaching assignments for fall.
 - ORC co-coaches are not returning, but Sara Montpetit, an assistant volunteer for the past two years, will have her NLS certification in time for September.
 - Will need a replacement at Pinecrest
 - Walter Baker coach is leaving, but Andrea Kennedy (parent Team Manager) is completing her NLS so that she can coach in the fall.
 - St-Laurent and Ray Friel coaches are returning.
 - Brewer and Goulbourn coaches likely to return, but have not heard from them
 - ILWP Coaching Clinic tentatively scheduled for the weekend of September 8-10, pending David's availability. Need to confirm this soon.
 - ILWP Referee Clinic will be the first league night, Sunday October 15.

2006 Teen Polo Winter/ Spring Program

- Program was launched on Friday, January 13 and will end May 12 when the ILWP program finishes.
- There are 15 participants (8 females and seven males). They attended Montreal Metro League game day in March, as a combined team of Teen Polo, Academy and Cadet B players. .
- Coach Aaron Kennedy is looking for an opportunity to scrimmage with one of the high school teams.
- A parent meeting was held April 9 by David Hart, to survey interest in Teen Polo or Cadet B for Fall 2006. David will have to provide further details.

2006 Fall Teen Polo Planning

- Will keep Friday evening timeslot at Sawmill Creek. Aaron Kennedy has confirmed he would like to return as coach.
- Have applied for two additional timeslots at City pools (Brewer or Pinecrest preferred for location and pool depth) on a Monday-Thursday evening. There would possibly be some Friday night slots available, but getting coaches on a Friday night is very difficult. We also know it is hard to get our Cadet players out on Friday evenings, and this is the same age group (the Sawmill Creek slot is early evening). It is most likely that we will not get additional time, but worth asking for, and it puts us on a priority list, should time become available.
- A meeting was held Sunday April 0 for parents of players interested in Teen Polo or a Cadet B program for the fall. David will have to provide further details on this (Deanna was not available for the meeting).
- Once pool time confirmed, as well as an idea of how many players are interested, a plan will be proposed to Executive. The target audience would be ILWP graduates, and we have their contact information. It is possible we would be able to promote through the schools in September, as well. Scrimmage/ game time could be planned within the

current time slot, or we may want to consider budgeting for a few pool slots for 'game days', as the competitive players have.

Summer Polo-Tech

- Currently 11 players registered, almost half of what is needed for breakeven.
- Pool time has been confirmed with the CEGEP, and we can let them know up to one week in advance if we want to cancel the pool time, so there is little risk.
- As of May 1, Hull will be notified that the program is also available to their players.

Camps Report

- **Summer Camp:**
 - Deanna and David working to line up both coaches and guest clinicians/ speakers. A number of coaches have been confirmed. A clinician for a cross-training workshop has been confirmed for a full afternoon (will take place outside on sports fields and fitness trail, rain or shine). Many other contacts have been made and we are waiting for confirmation.
 - As of April 24 midday, there are 49 registrations (16 male and 33 female players, with 13 from out of town). Six in ILWP, 4 in Academy Developing, 17 in Academy Advanced, 19 in Cadet and 2 in Youth. Earlybird deadline is April 30, so there will be a big jump in registrations in the next week.

Respectfully submitted, Deanna Barry, Program Manager