



OTTAWA TITANS WATER POLO ASSOCIATION
BOARD OF DIRECTORS
MINUTES

Draft Minutes of the meeting held on Tuesday, March 20, 2007

The Board of Directors of the Ottawa Titans Water Polo Association met at 19:05 p.m., in the CPR Room of the Nepean Sportsplex, the President, Jean-Philippe Caron, presiding.

Directors present: Pierre Tremblay, Past President, Hurd Stein, Vice-President & Competitive Programme Director, Debbie Wilson, Registrar, Damian Laflamme, Treasurer, Paul Massel, Director Facilities Management, Deanna Barry, General Manager, Marinka Ménard, Adult Programme Volunteer.

In absentia (justified): Nicole LeSaux-Farmer, Director Special Events, Alka Steenkamer, Secretary and Cathie English, Fundraising Director (resigning).

- 1. Review and adoption of the proposed agenda** Adopted with minor changes
On motion of Hurd Stein, seconded by Paul Massel, the proposed agenda was adopted.
- 2. Adoption of the Minutes from the meetings of March 6, 2007** Secretary to note
It was agreed that the Minutes for the meeting of March 6, 2007 be adopted at the next Directors' meeting.
- 3. Initial Round Table** Ms Ménard will continue to participate in the Board's Meetings
The President took the opportunity to thank Ms. Menard for her tremendous efforts this past year in organizing the Adult Programme, and to welcome her as a volunteer and observer to the Director's Meetings. Ms Menard intends to seek a Director's position at the next September AGM.
- 4. Distribution of Minutes** Adopted
Secretary - Action
On motion of Pierre Tremblay, seconded by Hurd Stein, it was proposed that the minutes of the Board of Directors Meetings be published within ten working days after the meetings taking place.
- 5. Record of Decisions – Board of Directors' Meetings** Motion to be presented at the next AGM in Sep 07
The President has suggested that the Board of Directors amend through existing procedures the Club Constitution to reflect that Records of Decisions be produced in place of Minutes of so called Meetings.
- 6. Financial Status** Audit Report for 2005/2006 Received
Report to be published when minutes approved
The Treasurer presented the External Audit Report for 2005-2006, as well as the Financial Statements for the first two quarters of FY 2007-2007. A brief summary was provided and followed by clarification questions from the Board Members.

On motion by Pierre Tremblay, seconded by Debbie Wilson, it

was proposed that the Report be received by the Board of Directors and published when minutes are approved.

7. Carleton University Varsity Programme

The Vice President provided an overview of the situation concerning the Water Polo Programme at Carleton University, in light of the announcement by the University that some of the Sport Programmes will/may be terminated. On motion by Hurd Stein, seconded by Pierre Tremblay, it was recommended that an official letter from the Association be forwarded to Jennifer Brenning, Associate Director, Dept of Recreation and Athletics, in support of their Water Polo Programme. The Association fully recognize the importance of such Programme for the development of the sport in the NCR and its vitality in our communities.

Adopted

Letter sent on 22 April 2007 and signed by the Vice-President

8. Financial Clerk Roles & Responsibilities

The President has requested that the GM and the Treasurer undertake a review of the Club Financial Clerk roles and responsibilities, in order to reassess the Association's operational requirements in light of the hiring of the GM last December.

GM and Treasurer to action

9. Partnerships and Sponsorships

On motion of The Past President, seconded by Paul Massel, it was proposed that the Past President review a Business proposal by Aquasport with a view to present a counter-offer that will better suit the needs and expectations of the Club Membership.

Adopted. GM to action after thorough review by the Past President. Contract Management advice to be provided to Merchandising volunteer.

10. Other Business

On motion by the Vice-President, seconded by the Past President, it was proposed that the Board go ahead with the Programme Planning for the FY 07/08, and that an evening information session be scheduled on 31 May 07 for all Club Members, to present the option being retained and the associated budget, organizational structure and amendments to our Constitution being considered by the Board of Directors in preparation for the AGM next September.

President, GM, Head Coach and Treasurer to staff the various proposals.

Two Board meetings to be scheduled in May in preparation for the information session

11. Adjournment

The meeting adjourned at 21:40 p.m.

Jean-Philippe Caron
Acting Club Secretary