

Ottawa Titans Water Polo Association
Board of Directors
Meeting held in On-Deck Classroom at Nepean Sportsplex
1900 to 2100 hrs

Approved Minutes of August 15, 2007

The Board of Directors of the Ottawa Titans Water Polo Association met at 19:00 hrs, in the on deck classroom at the Nepean Sportsplex Facility, the President, Jean-Philippe Caron, presiding.

Directors & Executives present: Hurd Stein, Competitive Director; Nicole Le Saux, Director Special Events; Marinka Ménard, Adult Programme Director; Pierre Tremblay, Past President; Deanna Barry, General Manager; Damian Laflamme, Treasurer; Paul Massel, Facilities Coordinator and Alka Steenkamer, Secretary.

1. Review and adoption of the proposed agenda
On motion of Paul Massel, seconded by Pierre Tremblay the proposed agenda was adopted.
2. Adoption of the Minutes from the meetings of 8 August, 2007
On motion of Pierre Tremblay, seconded by Nicole Le Saux the August 8th minutes were adopted with one addition to the National Developmental Centre paragraph highlighting the transparency of the program.
3. Follow-up actions:

Agenda # 5-1 Titans Camp and # 5-3 Recruitment Strategy and Action Plan - General Manager reported that the Summer Camp organization is going well. The three water polo free clinics held at Pushman Park, Dovercourt and NSPLX went well. Additional clinics have been requested at Dovercourt.

Agenda # 5-4 Communication Committee - Lyne Jutras will take on the Chair duties for the Communications committee.

Agenda # 5-5 Club Official Clothing Committee - Rob Tarnoczy, Christine Taschereau and Sharon Lapins will meet with Deanna Barry the week of August 20th to discuss the selection of a new bathing suit for the Club for January of 2008.

Agenda # 5-6 Open House (September 15, 2007) – A number of presentations are being planned for the September 15th Open House including one on sports-related concussions, nutrition and a meeting hosted by Dave Hart with the parents and athletes. Costs to pay for external presenters will be handled administratively.

Agenda # 5-7 OWP Boys Cadet Provincials - The Titans will not submit a bid for the Boys Cadet Provincials as pool time could not be secured.

4. Financial Status:

Damian presented the 2006-07 financial report anticipating a deficit of \$43K along with proposed 2007-08 Budget. Additional discussion on the proposed budget is planned for the next meeting.

5. Director's Report:

Agenda # 7-1 Adult Programme - Marinka presented the summary of the Adult program including objectives, schedule, program and key targets.

Agenda # 7-2 Competitive Programme -

Executive agreed in principle to pursue and continue discussions related to an athlete assistance program as part of their focus on long term planning and Club development.

Alka Steenkamer accepted the position of Registrar.

6. Action Items, Priorities & Decisions

Agenda # 8-1 Approve Proposed Programme for FY 07-08 – On motion of Damian Laflamme, seconded by Marinka Ménard approval was given for the proposed Programme Delivery via 5 key Programmes – LTP & Club Development; Recreational Programme; Core Competitive Programme (Executive changed name from Competitive Programme); Enhanced Training Programme (Executive changed name from Excellence Programme) and Adult Programme. Each of these programs will be lead by a Director that will set objectives and key targets.

Agenda # 8-2 Approve Proposed Budget FY 2007-08 -

The Executive supported hiring a part time Programme Coordinator for Titans Water Polo on contract. The position would report to the General Manager and will start immediately running for 40 weeks, with an average of 15 hours of effort required per week (more effort required in the early part of the season). The Programme Coordinator's main responsibility will be the planning of the House League Recreational Programme schedules and activities with input from other key Club personnel in addition to identifying equipment requirements to run the various Club Programmes, identify Referee and Official requirements, and supporting planning activities regarding the other Club's Programmes.

The Executive adjusted the level of effort required by the Programme Coordinator (from 48 weeks to 40 weeks). Nicole suggested that the costs associated with coordinating all preparatory activities related to tournaments being hosted by the Titans be removed from the scope of the contract as these could be addressed by volunteers. Deanna Barry will send the poster for the position to all Club Members and will request all interested parties to submit their packages by next Monday night. Hurd Stein and Nicole Le Saux will be

part of the selection committee and Deanna will screen all applications. The Committee will put forward their recommendation to the Board for approval.

On the motion JP Caron a special meeting on budget will be held on Sunday, August 19th (19:00 to 21:00) to discuss the budget in more detail including capital items needed for 2007-08 and to invite Dave Hart to discuss the Coaching Salary Matrix for 2007-08.

Pierre Tremblay suggested that the Club should pursue Trillium funds to fund training module.

During next Wednesday's meeting (August 22, 2007), the Executive will review the recommended changes to the Constitution.

7. Adjournment - The meeting adjourned at 9:00 p.m.