

**Titans Water Polo Executive Team
Monday, December 6, 2004**

On-deck classroom, Nepean Sportsplex

Present: Pierre Tremblay, President
Carolyn McGill, Registrar, Secretary
Douglas Hodgson, Finance Director
Biljana Pavicevic, Past-President, Special Events Director
Guy Tanguay, Competitive Program Director
David Hart, Head Coach

Call to order at 8:00 p.m.

1. Review of Agenda

2. Status Reports

President

Information/Discussion: Titans members contributed 66 signatures to petition Queen's University to re-consider plans for a smaller pool in a proposed new athletic facility.

Pierre, David and Clem recently met with city councillor Rick Chiarelli. Pierre and Clem also made a presentation to the City's Parks and Recreation Committee. Committee members reacted positively to the Titans' concerns, specifically the cost of pool time, and the need for separate representation on their committee for pools. Within a few weeks there will be another round of consultation on the City's recreation report. At that time, the Titans will consider next steps.

Clem is planning to meet with the Facilities Allocation Manager.

Treasurer

Information/Discussion: The hand over of financial records is not yet complete.

Action (carried forward): Pierre will try to expedite the hand-over of records.

Information/Discussion: Doug and Tanya (bookkeeper) met with the auditor three weeks ago. The 2002-03 audit is being done. Records for 2003-04 will be given to Tanya in preparation for the audit.

Decision: On the advice of the auditor, the use of individual water polo accounts will be reviewed for next season.

Action: For the next regular Executive meeting, Doug will prepare a proposal for a new structure to handle WPC contributions assigned to support club development.

Action: Doug will draft a letter to the membership advising of whatever change is agreed to.

Action (carried forward): As soon as possible, Doug is to start producing a report tracking actual/committed expenditures against budgeted expenditures.

Head Coach

Report

- Recruitment to the Academy is now complete.
- Pierre Fiset has signed a contract, and is now team coach for the Sharks
- The Girls House League was launched on December 4 with a good turn-out of university athletes, current and former Titans. Christian Lessard and Maryse Dion are the coordinators. Titans may want to consider a similar program for boys based on this model, starting in September 2005.
- All coaches have reviewed David's revised training schedule for after Christmas. Changes affect only youth and cadet teams.
- The enhanced session at U. of Ottawa, Sunday noon to 2 p.m. will be re-launched in the new year with reasonable expectations for good attendance.

Decision: The revised schedule is approved.

- David is planning to go to the WPC meeting in Calgary January 7-9, with the approval of the Executive.
- For Team Ontario camps in Ottawa, Titans families will be asked to take billets. The youth team is using the CEGEP pool; the bantam program is at Carleton. The provincial programs will not use any Titans' pool time.
- David and Clem met with Rainer Bloess, a city councillor (Orleans) and former water polo player. He is supportive and will provide valuable connections.
- The Walter Baker pool is booked for the new Wednesday night ILWP session and a coach and manager are in place. David is looking for a new coach for St-Laurent.
- David and Guy have finalized the competitive schedule.

Information/Discussion: [specifics of two recent incidents]

Decision: David, Guy and Pierre will comprise an informal committee to decide actions and consequences related to conduct.

Action: Pierre will amend the Titans Code of Conduct and solicit feedback from the Executive.

Information/Discussion: Some ILWP parents have asked about intake to next year's Academy.

Action: David will write a submission to the next ILWP newsletter about the spring Academy intake program.

Registrar

Information/Discussion: A report was submitted by email prior to the meeting. Registrations in the competitive program are almost complete (awaiting 2-3 more new Academy members). OWPA registrations are up to date for all club members, for the Adult Co-ed Recreational program, and Senior Men's team. Program coordinators are collecting registrations for the new Girls House League and Senior Women's team.

Senior Men's and Senior Women's Teams

Information/Discussion: These teams are not part of the Titans' program. The club provides help with OWPA registrations and tournament entries. The Executive is concerned about this affiliation: the club cannot give enough support to ensure these teams operate in a manner that reflects the Titans' standards for management and conduct.

Action: Pierre will email coaches Andras and Alison to advise that their teams should not use the Titans name, or claim to represent the club.

Decision: A structure for Seniors teams may be considered as part of the strategic planning process.

Facilities Coordinator

No report.

Action (ongoing): Rosemary and Doug will check invoices from pools against club records of NLS coaches who were present at practices, to ensure we do not pay for lifeguards who are not needed.

Action (carried forward): Pierre will contact University of Ottawa to clarify their NLS requirements.

Action: Rosemary will contact pool facilities managers to ask about liability coverage when NLS are not City employees.

ILWP

Deanna provided her report in writing prior to the meeting.

Competitive Program

Action (carried forward): Guy will organize a training session for team managers, to be held before Christmas.

Titans Cup

Information/Discussion: Both the developmental and competitive tournaments are full, and entry fee cheques are in hand. Some teams that wanted to participate were turned away. Biljana has requested a contract from the Sportsplex.

3. Old Items

Strategic Plan for the Next Four Years

Information/Discussion: David, Nancy and Deanna recently held a planning session for ILWP.

Action: Pierre will send the notes from the ILWP session to the Executive team.

Action: David will hold a brainstorming session with coaches within the next two weeks and provide the results to the Executive.

Decision: The next Executive Meeting on December 20 will be given to a brainstorming session in preparation for strategic planning.

Results from these sessions will go to Clem, who will design a strategic planning process.

Coaches' Contracts

Information/Discussion: All coaches have signed contracts. By the terms of their contracts, they can be paid for a maximum of four practices per week, even though some choose to run more than four.

Shoulder Injury Prevention Clinic

Information/Discussion: There has been no response to the proposed dates.

Holiday and March Break Camps

Information/Discussion: Deanna provided a budget for the Holiday Camp. Registration has begun and the camp is close to the break-even point. More cadet and youth participants are needed.

Policy – Parents and Guests Joining Athletes in the Water

Action (carried forward): Pierre will draft a policy on this issue.

Games between Team Ontario Bantams and Cadets or Hull

Information/Discussion: It is unlikely that this could be a special event paid by Trillium.

Policy – Withdrawal from Tournaments

Information/Discussion: Pierre is in the last stages of incorporating feedback from the Executive and managers.

Session on Bullying

Action (carried forward): Rosemary will ask Barry Bickerton if he is available to offer some sessions, and will report to the Executive on his preferred dates.

Session on Club Vision

Information/Discussion: Things are going well in the developmental program.

Decision: This session will be deferred until January, some time before the Titans Cup.

Action: Rosemary will book a room at Carleton University for a Sunday morning in January, in consultation with David.

4. New Items

Cart for Equipment Manager

Information/Discussion: [This item was handled by email between meetings.] Tracy Wall asked if she could buy a cart to transport merchandise. Nancy confirmed that Trillium will pay.

Decision: Tracy will purchase the cart for the Titans.

Rebate for Non-Returning Athletes

Information/Discussion: Rebates from last year's fees went into water polo accounts. Last year's treasurer advises that this rebate should be for returning athletes only; also that outstanding

balances in water polo accounts cannot be returned to families of non-returning athletes. The Executive discussed whether it would like to make an exception, as well as practical considerations related to paying the rebate by cheque.

Action: Doug will ask Tanya about to which account a rebate cheque would be registered.

Adjourn: 10:00 p.m.

Next meeting: Monday, December 20, 2004, 8:00 p.m., Nepean Sportsplex
Special Agenda: Strategic planning brainstorming session

5. Items to Be Brought Forward

(BF – January 05) Doug and Carolyn to propose a revision of registration administration

(BF – February 05) New Titans official swimsuits

(BF – June 05) Executive to arrange an NLS recertification session for all its coaches in Oct. 05

(BF – June 05) Minor Capital City of Ottawa Grant (bring forward – June 05)