

**Titans Water Polo Executive Team
Wednesday, February 23, 2005**

NLS classroom, Nepean Sportsplex

Present: Pierre Tremblay, President
Douglas Hodgson, Finance Director
Carolyn McGill, Registrar, Secretary
Rosemary Bickerton, Facilities Coordinator
David Hart, Head Coach

This meeting followed the Special Meeting of the Executive.

Bantam Boys and Girls Provincials, May 27-29, 2005

Information/Discussion: The Sharks' manager has offered to pilot the team model of hosting events.

Decision: Christine Taschereau will be the Titans' tournament director for the Bantam Boys and Girls 2005 Provincials.

Chart of Accounts

Information/Discussion: Doug has distributed a new chart of accounts and is soliciting comments from the Executive.

CNWPL

Information/Discussion: The OWPA sanctions on Phillip Sonea and Stefan Pavicevic will prevent their participation in the CNWPL.

Action: Pierre will write to the CNWPL, copying OWPA and WPC.

New ILWP Pool

Information/Discussion: David informed the Executive that Ray Friel pool has offered Friday evenings for a new ILWP team.

Titans Executive

**Titans Water Polo Executive Team
Monday, February 28, 2005**

On deck classroom, Nepean Sportsplex

Present: Pierre Tremblay, President
Douglas Hodgson, Finance Director
Carolyn McGill, Registrar, Secretary

Call to order at 8:05 p.m.

1. Review of Agenda

2. Status Reports and Other Business

Head Coach

No report available. Pierre noted that the Titans have won four Ontario provincial championships to date: Junior Women, Cadet Boys, Youth Men, Youth Women.

President

Action (carried forward): Pierre to write to Darren Ablett and Ross Macdonald of the OWPA to affirm our club's support for provincial programs; and our expectation that there be reasonable limits and advance notice of the nature and amount of work Titans volunteers may be asked to provide.

Information/Discussion: Pierre and David have discussed the Head Coach's bonus. One item will be mid-season report cards for competitive athletes – implementation has already begun.

Action (carried forward): Pierre and David to finalize criteria for the Head Coach's bonus.

Treasurer

Completed Action: Doug will ask Tanya for a complete chart of accounts.

Information/Discussion: Doug presented a draft chart of accounts, prepared by himself, Tanya and Clem Pelot. The Executive discussed a few refinements:

- Match accounts under competitive and recreational programs
- Include fundraising under revenue
- Include tournament trips under miscellaneous revenues and costs, so the club can track contingency funds

These accounts will be used for the 2005-06 budget.

Action (amended): As soon as possible, Doug is to start producing a report tracking actual/committed expenditures against budgeted expenditures, starting with major items such as coach's salaries and pool rentals.

Completed Action: Pierre will contact the auditor to request action on our file.

Information/Discussion: The audit will be completed next week. [Update by email March 9: due to illness, the audit is delayed one week.]

Action (carried forward): The Executive will review additional coaching expenses incurred in January, and discuss revisions to Alison's contract, if necessary.

Registrar

Information/Discussion: The Titans have teams entered in Nationals as follows: Cadet Girls – 2; Cadet Boys – 2; Youth Men – 1; Youth Women – 1; Junior Women – 1.

Completed Action: Carolyn will coordinate club communications with the FWPQ for Quebec Provincials.

Information/Discussion: Cadet Boys were not invited. Cadet Girls were invited, but could not get enough athletes to commit. We are awaiting word on whether youth teams will be invited. [Update March 11: Titans men's and women's teams have been invited to Quebec Juvenile Provincials.]

Completed Action: Doug contacted families of two athletes who had expressed interest in returning to the competitive program.

Information/Discussion: Neither athlete accepted the Titans' offer.

Facilities Coordinator

No report available

Action (carried forward): Rosemary will contact Tek Ma of the Sportsplex about the number of people that can participate in a skills check session.

Action (carried forward): Rosemary to contact University of Ottawa about the impact of Adult Recreational pool use on our contract.

ILWP

Information/Discussion: At Pierre's request, Deanna prepared an invoice for ILWP coordination hours she has worked, above her contracted time.

Action: Pierre will talk to Nancy about Trillium funds covering some portion of Deanna's invoice.

Action: Pierre will re-draft Deanna's contract.

3. Old Items

Strategic plan for next four years

Information/Discussion: The second strategic planning meeting is scheduled for Sunday, March 6. A room has been booked at Carleton University.

Action: Pierre will write a letter to the membership about the volunteer recruitment initiative.

Water Polo Canada Contributions Program

Information/Discussion: On the advice of the clubs auditors, the Titans' participation in the Water Polo Canada contribution program will be suspended as of January 1, 2005. The Executive will consider a new format for the 2005-06 season. Water Polo accounts will be continued.

Action: Doug will advise all members of this information and return forms and cheques handed in for the January 15 contribution deadline. He will provide updated Water Polo Account balances to all families in the competitive program.

Completed Action: Doug will seek an auditor's advice about a proposal to re-structure the Titans' participation in the WPC contribution program. He will also contact Water Polo Canada to clarify which club costs may be covered by the club development grant.

Information/Discussion: The Titans have received feedback on one option from several accountants. WPC provided a development grant reporting form.

Policy – parents joining athletes in the water

Action (carried forward): Pierre to draft a policy

Youth Women at the Junior Provincials

Completed Action: Pierre will contact media volunteers about publicizing this championship win.

Information/Discussion: The hope was to hold a "photo op" in conjunction with the Titans Cup, but no one was available to coordinate this.

Session on Bullying

Action (carried forward): Pierre will find a volunteer to coordinate the sessions. Rosemary will firm up specific dates and times.

Titans' Code of Conduct

Action (carried forward): Pierre to produce an updated version of the Code of Conduct.

Information/Discussion: The Code of Conduct is not clear with regard to the Senior teams associated with the Titans.

Action: Pierre will ask WPC about sanctions imposed on a Titans' club member.

Senior Men's and Women's Teams

Action (carried forward): Pierre to contact Andras and Alison to ensure that they do not use the Titans name when participating in the Senior leagues

Rebates for non-returning athletes

Completed Action: Doug to verify how the 2003-04 rebates were accounted for with our bookkeeper.

Information/Discussion: There is no impediment to giving rebates to these families.

Action: Doug will report by email to the Executive on the account status of each family.

Participation in Tier 2 Open Women's National – potential Trillium funding

Information/Discussion: Trillium funding may pay for some pool time for a Titans Senior women's team.

Action: Pierre will ask Nancy for clarification on this point.

4. New Items

Canadian Tire Jump Start Program

Information/Discussion: This program assists children of disadvantaged families to participate in sports.

Action: Rosemary will find more information from her source at Canadian Tire

Water polo sport school in Russia

Information/Discussion: Information was received via Srecko Pavicevic.

Organizational Chart for Titans

Information/Discussion: Pierre provided an early draft for consideration of the Executive.

Adjourn at 9:10 p.m.

Next meeting: Monday, March 14, 2005, 8 p.m.

5. Items to Be Brought Forward

1. **(BF – April 05)** Doug and Carolyn to propose a new set of registration policies
2. **(BF – June 05)** Executive to arrange an NLS recertification session for all its coaches in Oct. 05
3. **(BF – June 05)** Minor Capital City of Ottawa Grant (bring forward – June 05)
4. **(BF – August 05)** Consider formal commitment to Team Accommodations