

**Titans Water Polo Executive Team
Monday, March 14, 2005**

On deck classroom, Nepean Sportsplex

Present: Pierre Tremblay, President
Douglas Hodgson, Finance Director
Carolyn McGill, Registrar, Secretary
David Hart, Head Coach

Call to order at 8:05 p.m.

1. Review of Agenda

2. Status Reports and Other Business

Head Coach

Information/Discussion: David asked that the Executive support his application for the job of Junior Women's National coach. If he should be successful, it would not impact directly on his commitments as Titans' Head Coach; or future plans to remain with our club.

Decision: The Executive supports David's application and wishes him success.

Information/Discussion: David proposes that next season the costs for the Head Coach to attend Nationals be a club budget item, rather than a tournament expense (i.e. paid by specific teams).

Decision: This proposal will be taken under consideration for the 2005-06 budget.

Information/Discussion: David provided information about the Easter camp and summer program for the Youth Team Ontario. In July, Brazilian athletes will come to Ottawa as part of the program. This visit may bring opportunities for games in conjunction with the Stay in Shape program; as well as opportunities for media coverage.

Information/Discussion: The Academy Intake program is underway. There is a manager in place and a list of invited 1991 athletes. Most of the pool time is booked and the fee has been set. Coaches will be David, Pierre Fiset and Kasia.

Information/Discussion: Ray Friel pool is a possibility for a new ILWP team. Deanna is surveying interest in the "teen polo" idea that came out of the strategic planning sessions.

Information/Discussion: Next season David will not be a team coach. He is beginning discussions on how this will be implemented. He will prepare a depth chart of athletes (by year of birth) and outline future coaching requirements.

President

Information/Discussion: No further information has been received from the OWPA about the Bantam Provincial Program.

Action: Pierre to make inquiries about upcoming events in the Bantam Provincial program. The following outstanding action item may be revised according to his findings.

Action (carried forward): Pierre to write to Darren Ablett and Ross Macdonald of the OWPA to affirm our club's support for provincial programs; and our expectation that there be reasonable limits and advance notice of the nature and amount of work Titans volunteers may be asked to provide.

Action (carried forward): Pierre and David to finalize criteria for the Head Coach's bonus.

Information/Discussion: Several parents have suggested that player recognition not always be tied to goal scoring and most valuable player awards. The Executive supports all initiatives in this spirit.

Information/Discussion: A high school in Blackburn Hamlet is considering piloting a sport-étude program. Demand for a water polo course should be increased through a high school league.

Treasurer

Information/Discussion: The bookkeeper has begun to post actual expenditures into the chart of accounts. She has asked about entering data from earlier in the season.

Decision: The Executive would like to review the club's costs for pools. A decision on back-posting other budget items is deferred.

Action (carried forward): As soon as possible, Doug is to start producing a report tracking actual/committed expenditures against budgeted expenditures, starting with major items such as coaches' salaries and pool rentals.

Completed Action: The Executive to review additional coaching expenses incurred in January, and discuss revisions to Alison's contract, if necessary.

Information/Discussion: The Executive reviewed the number of practices Alison now attends on regular basis, and agreed upon a pro-rated adjustment of the honorarium in her current contract.

Action: Doug will relay the offer to Alison.

Action: Doug will ask Nancy Snihur for a report on the allocation of remaining Trillium funds

Facilities Coordinator

No report available

Action (carried forward): Rosemary will contact Tek Ma of the Sportsplex about the number of people that can participate in a skills check session.

Action (carried forward): Rosemary to contact University of Ottawa about the impact of Adult Recreational pool use on our contract.

Registrar

Action: Carolyn will ask the web-master to post the club's Constitution and By-laws are on the web-site.

Information/Discussion: There has been no further communication from the proponents about entering a Senior women's team in the Tier 2 Open Championships. The Titans will support this initiative, provided there is active team management.

Action: Carolyn will write to Alison to ask about the state of affairs.

ILWP

Completed Action: Pierre to speak to Nancy about Trillium funds covering some portion of Deanna's invoice for hours she has worked, above her contracted time.

Information/Discussion: Nancy has offered a figure less than the total of Deanna's invoice, but indicated that perhaps this could be increased.

Action (carried forward): Pierre will re-draft Deanna's contract.

Information/Discussion: The Executive considered a Deanna Barry's draft budget for the 2005-06 ILWP season. The budget is balanced (without Trillium revenue), but within a very close margin. The Executive may consider a small increase in ILWP fees. The ILWP and competitive program budgets should be prepared in parallel, because they impact on each other (for example: the allocation of the Head Coach's salary).

Action: Doug will begin to budget the 2005-06 competitive season.

Competitive Program

Information/Discussion: Pierre noted that managers must take direction from the approved tournament budget. Contingency funds are for unpredictable overages; and are not to be spent at a manager's discretion or convenience.

3. Old Items

Strategic Plan for the Next Four Years

Information/Discussion: Clem Pelot is revising the plan following the March 6 session.

Policy – parents joining athletes in the water

Information/Discussion: The outstanding action item is dropped.

Session on Bullying

Action (carried forward): Pierre will find a volunteer to coordinate the sessions.

Rosemary will firm up specific dates and times.

Titans Code of Conduct

Action (carried forward): Pierre to produce an updated version of the Code of Conduct.

Completed Action: Pierre to ask WPC about sanctions imposed on a Titans' club member.

Information/Discussion: A confidentiality agreement was part of the settlement.

Action: Pierre to contact Ross Macdonald of OWPA for a recommendation.

Water Polo Canada Contributions Program

Completed Action: Doug to advise all members of the suspension of the contributions program and return forms and cheques handed in for the January 15 contribution deadline; also to provide updated Water Polo Account balances to all families in the competitive program.

Senior Men's and Women's Teams

Action (carried forward): Pierre to contact Andras and Alison to ensure that they do not use the Titans name when participating in the Senior leagues.

Rebates for non-returning athletes

Completed Action: Doug to report by email to the Executive on the account status of each family.

Information/Discussion: Rebates to three families were approved.

Participation in Tier 2 Open Women's National – potential Trillium funding

Action (carried forward): Pierre will ask Nancy for clarification on this point; and about who will book pool time.

Canadian Tire Jump Start Program

Action (carried forward): Rosemary will find more information from her source at Canadian Tire

Organizational Chart

Information/Discussion: Pierre asked the Executive to provide feedback on his draft. In budgeting for the next season, the Executive may consider adding two paid positions: facilities coordinator and fundraising coordinator.

4. New Items

All Girls Clinic

Information/Discussion: This event is being planned for April 23. Sharon Lapins is looking for items as prizes/gifts for participants.

Ottawa City Capital Cost Sharing

Information/Discussion: Information on the program has been received.

Adjourn: 9:50 p.m.

Next meeting: Monday, March 28, 2005, 8 p.m.

5. Items to Be Brought Forward

1. **(BF – April 05)** Doug and Carolyn to propose a new set of registration policies
2. **(BF – June 05)** Executive to arrange an NLS recertification session for all its coaches in Oct. 05
3. **(BF – June 05)** Minor Capital City of Ottawa Grant (bring forward – June 05)
4. **(BF – August 05)** Consider formal commitment to Team Accommodations