

## **Titans Water Polo Executive Team Monday, May 30, 2005**

On deck classroom, Nepean Sportsplex

Present: Pierre Tremblay, President  
Carolyn McGill, Registrar, Secretary  
Rosemary Bickerton, Facilities Director  
Hurd Stein, Competitive Program Director  
Nicole Le Saux, Special Events Director  
Cathie English, ILWP Executive Member  
Doug Hodgson, Treasurer  
Ed Sennema, Finance Director

Call to order at 8:10 p.m.

### **1. Review of Agenda**

### **2. Status Reports and Other Business**

#### **Head Coach**

David Hart did not report to this meeting

*Action (carried forward):* Pierre to provide feedback to David on his communiqué to coaches.

*Information/Discussion:* Pierre intends to incorporate strategic planning items into his feedback, then distribute the document to all Executive members.

#### **President**

*Completed Action:* Pierre asked Deanna Barry to copy future issues of the ILWP Newsletter to all Executive members.

*Action (carried forward):* Pierre to initiate a second phase of volunteer recruitment.

*Information/Discussion:* Upcoming opportunities are the final Academy practice on June 5, and the Awards Banquet on June 9.

*Action (carried forward):* Pierre to draft a job description for the Competitive Program Director.

*Information/Discussion:* Pierre has done a preliminary draft for review by Hurd.

*Action (carried forward):* Pierre to review job descriptions for Treasurer and Finance Director.

#### **Treasurer**

*Action (reassigned):* As soon as possible, Ed is to start producing a report tracking actual/committed expenditures against budgeted expenditures, starting with major items such as coaches' salaries and pool rentals.

*Action (carried forward - urgent):* Ed to budget the 2005-06 competitive season. Pierre to provide information about expected registrations and coaching requirements.

*Information/Discussion:* Ed will use the approved 2005-06 ILWP budget as a template for the competitive program budget. He is requesting information on actual expenses from various sources in the club. He will also look at club cash flow, and propose a fee payment plan that may be easier for families. He has asked Tanya to research if and how the club could get GST rebates.

*Action:* Ed has drafted a proposal on revising the Water Polo Canada donations program. He will send it by email to Executive members.

*Information/Discussion:* Doug reported that the actual expenses from 2003-04 were supplied to the auditor today.

### **Communications**

*Information/Discussion:* Carolyn sent out an email survey on the Titans' Newsletter and has received 20 responses to date. She will compile all responses for the information of the Executive, and write a summary for the June Newsletter, which will be the last issue of the current season.

### **Facilities**

*Completed Action:* Jim O'Malley has confirmed that the Titans are allowed to move our clock at the Sportsplex and build a protective cage around it. He has said that Titans supporters may be identified on the club's display wall, subject to any further notice to the contrary.

*Completed Action:* Jim O'Malley advised that whoever damages the other clock at the Sportsplex is liable for repairs.

*Action (outstanding):* Rosemary to pursue past overcharges for NLS with city pool administrators.

*Information/Discussion:* Rosemary reported that the Academy Intake and Stay in Shape programs begin this week, Sunday and Wednesday evenings at the Sportsplex. Academy Intake will run during the month of June only.

2005-06 pool bookings are complete. Champagne Pool will be used early in the season to make up for other pool closings, especially at the Sportsplex. Rosemary is working with David to allocate practice times.

Rosemary advised Doug not to pay any pool invoices for 2005-06 until September, as there may be changes to the current plan. Doug will ensure that all 2004-05 pool invoices are paid before the start of next season.

*Information/Discussion:* Pierre identified the need for an improved system of tracking whether coaching assignments meet various pools' NLS requirements. With the current system, inadequate NLS coverage can be overlooked.

*Action:* Hurd and Rosemary to work on this.

*Information/Discussion:* Pierre inquired about Titans' coaches getting NLS recertifications this fall at the Sportsplex at no cost, as was the case two years ago. Rosemary replied there has been a policy change since then.

*Action:* Rosemary to inquire about getting a group rate from the Sportsplex on NLS recertifications for competitive and ILWP staff in September.

### **City Relations**

*Information/Discussion:* Pierre has presented a proposal for less strict NLS requirements for our club to City of Ottawa staff. Internal consultations with staff and committees will take some time.

### **ILWP**

*Information/Discussion:* Cathie advised that the ILWP season has ended. There will be free clinics during the summer, with dates and locations to be determined.

*Action (carried forward):* Pierre to get ILWP Coordinator's contract executed.

*Action (carried forward):* Cathy and Pierre to discuss potential new recruitment approaches

### **Competitive Program**

*Action (revised):* Hurd to organize information sessions for athletes for next season. Hurd to ask Guy Tanguay to get Health Canada brochures on marijuana for all members of the competitive program.

*Information/Discussion:* Hurd reported that he had sought advice from David Hart and other resource persons. He made the following recommendations:

- The sessions should not focus exclusively on drug use, but cover aspects of healthy living.
- Presentations should be age-specific.
- Attendance of children should be with parental consent.

The Executive agreed with these principles; and suggested additional resource persons.

Suggested topics are:

- Nutrition (for overall health and/or on a tournament weekend)
- Bullying
- Injury prevention
- Science of training

Once the list of topics is set, speakers and venues will be arranged. Hurd will talk to David about how these sessions might tie in with plans for coach development. Cathie advised the Executive that Trillium funding might be available for this type of activity.

*Action (carried forward):* Hurd to contact Team Managers to get a preliminary estimate of the number of returning athletes for the 2005-06 season and to survey their interest in continuing as Team Managers.

*Information/Discussion:* Hurd has not received replies from all managers. Two individuals have confirmed they will continue as managers. There is no information yet on returning athletes. Managers have reported incidences of parents acting disrespectfully. Hurd recommended that the revised Code of Conduct discuss core values and standards of behaviour for all Titans members.

*Information/Discussion:* The Titans will enter Co-ed team to the Hull Bantam Invitational, June 24-26. Team Ontario Girls and Boys will also enter. Sue Sidebottom will contact the Hull club to make the entries.

### **Special Events**

#### **1. Academy Intake**

*Action (carried forward):* Nicole to contact David to find out whether he is continuing to recruit for the Intake program.

#### **2. Bantam Provincials**

*Information/Discussion:* Nicole reported that the tournament had been successful and credited Christine Taschereau's organizational skills as tournament director. Nicole and Christine will meet soon to review the event, and document tools and processes for reference in subsequent years.

Executive members suggested that fundraising at tournaments and at other special events might be augmented through different types of products and approaches: e.g. inexpensive items printed with the name and date of the event; sales by third parties from which the club takes a percentage.

#### **3. Stay in Shape**

*Information/Discussion:* Over half of the 50 season passes to Stay in Shape had been sold within a week of the first notice.

#### **4. Awards Banquet**

*Information/Discussion:* Rosemary reported that banquet tickets sold out. Some parents and families are not able to attend due to limits on the number of tickets. The Titans may look for a bigger venue for next year's event.

#### **5. Provincial Championship Bids**

*Information/Discussion:* The Titans will bid to host the Boys and Girls Bantam Provincials. Pool time at the Sportsplex is booked for the weekend of May 26-28, 2006. Nicole will prepare the bid with input from Rosemary, Biljana (who prepared the 2005 bid) and with reference to the 2005 event budget.

### **3. Old Items**

#### **Canadian Tire Jump Start Program**

*Action (carried forward):* Rosemary to obtain more information from her source at Canadian Tire.

#### **New Team Swim Suit**

*Information/Discussion:* Nike confirmed to Ed that their company will not provide suits to Titans athletes under a sponsorship arrangement, because the club cannot provide a charitable receipt for the donation. The Executive will invite Rob Tarnoczy to provide more information about Turbo suits.

Adjourn at 10:05 p.m.

Next meeting: To be aligned with Stay in Shape sessions, probably on a Wednesday. Date TBD.

### **5. Items to Be Brought Forward**

1. **(BF – June 05)** Minor Capital City of Ottawa Grant (bring forward – June 05)
2. **(BF – August 05)** Consider formal commitment to Team Accommodations
3. **(BF – September 05)** Arrange a skills check-off session at the Sportsplex for Titans coaches
4. **(BF – October 05)** Organize a session on bullying for competitive program members
5. **(BF – October 05)** Organize a session on healthy lifestyles for competitive program members