



## ***Ottawa Titans Policy on Late Registration and Refunds for Adult Programmes (Effective November 1<sup>st</sup>, 2007)***

This is the Ottawa Titans' policy on late registration and refunds for athletes in the adult water polo programs.

### **Regular Program Start and End Dates:**

The Ottawa Titans adult recreational and semi-competitive programs start in mid-September and end at the end of April. There is one registration period for the fall season or the full year, and one for the winter/spring season.

### **Refund Notification Instructions:**

An e-mail must be received by the Adult Program Director of the Ottawa Titans Water Polo Association ([adults@titanswaterpolo.ca](mailto:adults@titanswaterpolo.ca)) two weeks prior to the effective date of cancellation.

### **Refunds:**

Refunds will be made based upon receipt of refund notification, the two-week notice period and the number of sessions remaining. The Ontario Water Polo Registration fee (different cost based on whether the adult has registered as a recreational player or a competitive player) is non-refundable. A \$28 administration fee will also be applied to all refunds.

Refunds will be calculated as follows:

$$\frac{[\text{Registration fee} - \text{OWP registration fee} - \text{admin fee}] \times \text{n. of remaining sessions}}{\text{total number of sessions}}$$

Example of a Refund:

For the 2007 season, the recreational program has 12 fall sessions and 15 winter/spring sessions. The 2007 Semi-competitive program has 16 fall sessions and 16 winter/spring sessions.

A player in the Adult Rec program would like to withdraw from the fall season after attending 6 sessions. The OWP fee for a rec player in 2007 is \$12. The formula applied would look like this:

$$\frac{[\$120 \text{ registration fee} - \$12 \text{ OWP fee} - \$28 \text{ admin fee}] \times 6 \text{ remaining sessions}}{12 \text{ sessions}} = \$40$$

**Late Registration:**

A similar formula will be used to calculate late registration fees (no administration fee for late registration).

Late Registration fees will be calculated as follows:

$$\text{OWP registration fee} + \frac{[\text{Registration Fee} - \text{OWP registration fee}]}{\text{total number of sessions}} \times \text{n. of remaining sessions}$$

Example of a late registration:

A player in the Semi-competitive program would like to register for the remainder of the fall season after 6 sessions have been completed:

$$\text{\$12 OWP fee} + \frac{[\text{\$145 Registration fee} - \text{\$12 OWP fee}]}{16 \text{ sessions}} \times 10 \text{ remaining sessions} = \text{\$95}$$